

STATUTES/CONSTITUTION
Proposed to organisations declared by application of the law of
01st July 1901 and the decree of 16 August 1901.

PARAGRAPH 1 - NAME

It is created between the signatories of these statutes an organisation regulated by the law of 01st July 1901 and the decree of 16 August 1901 (Not-for-Profit Organisation), named: Bee the solution

PARAGRAPH 2 - AIM

This not-for-profit organisation aimed for action of international solidarity, primarily in Southern/Eastern Africa, for the support of implementation of projects by local communities.

PARAGRAPH 3 - HEAD OFFICE

The head office is located at 8 rue La Rana, 11570 Palaja, France
It can be moved by decision of the administrative council.

PARAGRAPH 4 - DURATION

There is no limit to the duration of this not-for-profit organisation.

PARAGRAPH 5 - CONSTITUTION

The not-for-profit is constituted by:

- a) Founding members
- b) Honorary members
- c) Benefactor members
- d) Active members

Can be Honorary and Benefactor members any physical or moral/legal person.

Can be Active members any physical person.

Moral/legal person might be represented by a physical person designated by the moral/legal person.

PARAGRAPH 6 - ADMISSION

The organisation is open to all, with no condition or discrimination.

PARAGRAPH 7 - MEMBERS / MEMBERSHIP FEES

Are Founding members those who created the organisation. The Founding members are also Active members by default; they are exempt of membership fees.

Are Honorary members those who have provided services to the organisation.

Are Benefactor members those who make at least one donation of any amount over a 1-year period; this amount can vary from one year to another.

Are Active members those who took the engagement to pay an annual membership fee which amount is decided at the annual general meeting.

The same person can be at the same time an Honorary and/or Benefactor and/or Active member.

The annual general meeting will be conducted by the Founding members; Active members will be invited to attend and have voting rights. Benefactor and Honorary members will be informed of the organisation activities during the year, after the general meeting, they do not take part in the meeting and do not have voting rights.

PARAGRAPH 8. - REMOVAL

Membership status can be lost through:

- a) Resignation;
- b) Death;
- c) Non-payment of annual membership fee;
- d) Dismissal announced by the administrative council on aggravated grounds, the concerned member having been invited, by registered letter, to provide explanations to the council and/or in writing.

PARAGRAPH 9. - AFFILIATION

This organisation is not affiliated to any other federation or organisation.

It can however become a member of other organisations, unions or groups of organisation by decision of the administration council.

PARAGRAPH 10. - RESSOURCES

The resources of the organisation can include:

- 1° The membership fees;
- 2° Subventions from the government, regions, city councils and European Union;
- 3° Subventions received for consulting work in the set-up and follow-up of projects;
- 4° Donations (spontaneous or seek-after);
- 5° Sponsoring (individual or corporate);
- 6° Any resources authorised by applicable laws and regulations.

PARAGRAPH 11 - ANNUAL GENERAL MEETING

The annual general meeting includes the Founding and Active members of the organisation.

It is held every year in January.

Founding and Active members are invited for a meeting at least fifteen days prior to the date. Agenda will be provided in the invitations.

If a member cannot attend the meeting, he/she cannot be represented by someone else.

The chairman presents the activities of the organisation during the past year.

The treasurer presents his finance management and submit the yearly accounts (balance sheet) for approval by the meeting attendees.

The attendees set the amount of the yearly membership fees to be paid by the various members.

Only those topics listed in the agenda can be discussed.

Decisions are taken to the majority of those present.

Decisions apply to all members, including those not present at the meeting.

PARAGRAPH 12 - EXTRAORDINARY GENERAL MEETING

If need be, or on request of half plus one of Active members, the chairman can call for an extraordinary general meeting, following the procedures as per the present statutes and only for modification of the statutes or dissolution of the organisation.

The procedures for invitation are the same than for the annual general meeting.

Decisions are made at the majority of expressed votes.

PARAGRAPH 13 - ADMINISTRATIVE COUNCIL

The organisation is lead by an administrative council formed by the Founding members.

PARAGRAPH 14 – THE MANAGEMENT BOARD

The management board constitutes of:

- 1) A Chairman;
- 2) A Secretary and Vice-Secretary;
- 3) A Treasurer.

The functions of chairman and treasurer cannot be held concurrently.

The functions, attributions and respective responsibilities of members of the management board are specified in the organisation's rules.

PARAGRAPH 15 – INDEMNITIES

All functions, including those of administrative council and management office are voluntary and free of charge. Only those expenses made for the running of the functions are reimbursed upon justification.

The yearly financial report presented at the annual general meeting presents, for each beneficiary, the reimbursements made.

Those stipulations regarding indemnities are refined in the internal regulations (expenses, beneficiaries, etc...)

PARAGRAPH - 16 - ORGANISATION RULES

Organisation rules are written by the administrative council, who submit it to the annual general meeting for approval.

Those rules are in place to detail various topics not present in the present statutes/constitution, in particular those related to the internal administration of the organisation.

PARAGRAPH - 17 - DISSOLUTION

In the event of a dissolution the assets, if any, are to be allocated as per the decisions of the extraordinary general meeting which decided on the dissolution.

« Written (*in French**) in Palaja, on 16 January 2016 »

**Please note that as a French registered organisation, only the French version of those statutes have been filed for registration purposes and are the only one valid in any dispute. The English version above is provided for the convenience of international members.*

Chrystel Vert-Pré
Chairman

Odile Méphon
Treasurer

Hélène Bonhoure
Secretary

Jean-Louis Aguilhon
Vice-Secretary